

MINUTES
GREENCASTLE BOROUGH COUNCIL MEETING
January 6, 2014
7:00 P.M.

MEMBERS PRESENT: Mayor Robert Eberly, Council President Charles Eckstine, Council Members Wade Burkholder, Larry Faight, Jim Farley, Craig Myers, Matthew Smith, Frank Webster and Junior Council Member Samantha King. Also present were Borough Manager Susan Armstrong and Borough Secretary Ericka Faight.

7:00 P.M.

BIENNIAL REORGANIZATION MEETING

Borough Manager Susan Armstrong called the meeting to order at 7:00 p.m.

Mayor Eberly gave the invocation.

Justice Cunningham gave the oath of obligation to re-elected Mayor Robert Eberly, newly elected Council Member Larry Faight and re-elected Council Members Charles Eckstine, Craig Myers, and Matthew Smith.

Nomination and Election of Officers

Council voted unanimously to re-appoint Charles R. Eckstine as Council President.
Council voted unanimously to appoint Frank L. Webster, Jr. as Council Vice President.

Appointments

On a Myers/Webster motion, Council voted unanimously to appoint the following positions:

- A. Susan Armstrong as Borough Manager
- B. Ericka Faight as Borough Secretary
- C. Susan Armstrong as Alternate Borough Secretary
- D. Susan Armstrong as Treasurer
- E. Ericka Faight as Right to Know Officer
- F. Deanne Gearhart as Assistant Right to Know Officer
- G. Continue the services of Sam Wiser as Borough Solicitor

Set Date and Time for 2014 Regular Business Meetings:

- A. On a Webster/Farley motion, Council voted unanimously to schedule its regular business meetings at 7:00 p.m. on the first Monday of each month with the exception of September, which will be held Tuesday, September 2, 2014.

Council Adjourned Reorganization Meeting at 7:13 p.m.

7:15 p.m.
REGULAR COUNCIL MEETING

Public Comment

Robert Wertime, 207 Leitersburg Street, asked how color coded detour routes could be established. Council Member Myers indicated that PennDOT was responsible for establishing those alternate routes.

CONSENT AGENDA

On a Farley/Myers motion, Council voted unanimously to approve the following Consent Agenda items:

Minutes of previous meeting

Borough Council Meeting, December 2, 2013

Attendance Approvals:

Borough Manager Armstrong to attend the 2014 PELRAS Conference in State College, Pennsylvania from March 19 – March 24, 2014.

Council Member Larry Faight to attend the Newly Elected Municipal Training Session in Gettysburg, Pennsylvania on January 31 - February 1, 2014.

Borough Secretary Ericka Faight to attend the 2014 Farm Show and Annual Public Officials Day in Harrisburg, Pennsylvania on January 9, 2014.

REGULAR AGENDA

Report of Disbursement and Payment of Bills

On a Burkholder/Webster motion, Council voted unanimously to approve the December 2013 Disbursement Report in the amount of \$ 285,251.78

President's Report

Council President Eckstine discussed the snow removal policy. Public Works Manager Dave Nichols works with the Borough Manager Armstrong to determine when to begin plowing and this decision is based on multiple factors including: day of the week, expected vehicle volume, and personal impact.

Mayor's Report

Police Chief Phillippy noted that the police report was in the agenda packet and the end of year report was included this month. The increase in annual calls is a reflection of changes

in record keeping and the new system is a more accurate report. Mayor Eberly asked if conviction rates could also be included and felony charges be added to the end of year report. Council Member Myers requested a year over year comparison on the monthly reports.

Mayor Eberly also noted that he is looking forward to serving the next four years.

Reports from Committees

A. Community Development

1. On a Webster/Smith motion, Council voted unanimously to enter into a Deed of dedication by and between Divinity Investments, LLC and the Borough of Greencastle for that portion of Avalon Avenue situated within the Borough of Greencastle; and furthermore, approve an ordinance adopting Avalon Avenue (portion situated within the Borough) as a public street and as part of the public road system of the Borough of Greencastle, Franklin County, Pennsylvania.

B. Public Facilities

1. On a Farley/Smith motion, Council voted unanimously to approve an ordinance amending the Borough of Greencastle Code, Chapter 190 "Vehicles and Traffic", Section 190-34, to provide for the inclusion of a residential handicapped parking space on West Madison Street.

C. Public Safety

1. On a Burkholder/Webster motion, Council voted unanimously to appoint Ben Thomas, Jr. as the representative and Craig Myers as the alternate representative to the Franklin County Emergency Service Alliance for Year 2014.

Reports from Council Members

Council Member Burkholder commented on truck traffic taking shortcuts through town and asked if there was signage that could be installed to deter this and also inquired about taking electronics and selling them to scrap. Borough Manager Armstrong responded that the Borough already does this during bulk-item day. Mr. Burkholder also wished to welcome newly elected Council Member Larry Faight.

Council Member Webster noted that it has been an interesting two years and he is looking forward to working with Mr. Faight.

Council Member Faight stated that he is looking forward to serving the next four years.

Mayor Eberly was contacted about snow removal on sidewalks and has stated the we are working on the issue.

Council Member Myers stated that there is a snow removal policy in place, however, no one is set to enforce the ordinance and suggested that Council start cleaning up the code book.

Council President Mr. Eckstine asked how much salt is left for the remainder of the year and noted a letter that was included in the agenda packet pertaining to cats.

Borough Manager Armstrong suggested a letter be sent to the individuals regarding proper care of animals.

The Borough's network provides a means to utilize municipal e-mail and Council should be communicating through Borough e-mail accounts.

Council Member Smith noted that Borough Manager Armstrong's annual evaluation should be finished by the end of the month. Education on use of Borough e-mail will be forthcoming.

Junior Council member King commented that the football season ended 5-5 and that finals are next week.

Council adjourned at 8:18 p.m.

Respectfully submitted,

Ericka Faight
Borough Secretary